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I’d like to start by addressing / saying / explaining …

Let’s begin by looking at / exploring / considering …

First of all, I’ll explore…

I’ll begin by …

Now we’ll move on to …

Let me turn to …

Next …

Turning to …

Now, I’d like to discuss …

Now, let’s look at …
4.2 SEQUENCING

- Firstly / secondly / thirdly / lasty
- First of all / then / next / after that / following this / finally
- To start with / to finish with
- In order to... you need to...
- The next step is to
- The next stage is to
- Before doing the analysis, make sure you...
- Follow the steps in the order specified
- Begin by explaining / outlining / describing
4.3 ANALYSING A POINT

- Where does that lead us?
- Let’s consider this in more detail.
- What does this mean for (…)?
- Translated in real terms …
- It is well known / generally accepted / believed to be / widely considered to be the most important …
- Scientists / Researchers / Experts have always seen (…) as …

- Recent developments in / findings regarding (…) have led to …
- Few researchers have addressed the problem / issue / question of …
- The characteristics of (…) are not yet fully understood.
- There is still need for discussion on (…).
4.4 Giving an Example

- For example, ...
- For instance, ...
- A good / classic example of this is / would be ...
- As an illustration, ...
- To give you an example, ...
- To illustrate this point, ...
- Probably the most obvious example is ...
- A different, but connected example is ...
- A less well known example of this is ...
- An example that might be clearer is ...
- An example which you might not know / might not be aware of is ...
- To give you an idea ...
- Case in point ...
- (...) is a good illustration of ...
- To show you what I mean ...
4.5 DEALING WITH QUESTIONS

- That’s a very good point.
- A very pertinent question, particularly considering...
- Your question raises a number of important points...
- We’ll be examining this point in more detail later on.
- I’d like to deal with this question later if I may.
- I’ll come back to this question later in my talk.
- Perhaps you’d like to raise this point at the end.
- I won’t comment on this now.
4.6 SUMMARISING / CONCLUDING

- Well, I’ve told you about ...
- That’s all I have to say about ...
- We’ve looked at ...
- So much for [European policies], let’s turn to [foreign policy].
- In conclusion, ...
- Let’s sum up, shall we?

- Now, I’d like to recap.
- Let’s summarise briefly what we’ve looked at.
- Finally, let me remind you of some of the issues we’ve covered.
- If I can just sum up the main points, ...
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